



Pre-Evaluation Request Form
For Zoning Hearing

Delivering Excellence Every Day

The purpose of this request is solely to provide an early indication of whether or not this Department might support a zoning hearing application. This application must be accompanied by the required fee of **\$55.62**, which does not guarantee a positive recommendation. You will be contacted by telephone by a Zoning Evaluator within approximately 5 business days. The information provided by staff is tentative only and may change depending on various factors, including but not limited to the site plans submitted, additional variances identified or other additional factors, which may become known at a later date. The Department reserves the right to reverse previous decisions. Only one property may be included per application. An appointment may be scheduled with a Zoning Evaluator to discuss or review site plans for your proposal.

This form is not for the purpose of determining what use is allowed on the property. Zoning Information, general Planning information and copies the CDMP LUP map or text is available from the Planning and Zoning Information Section (305-375-1806) located on the 11th floor of the SPCC. Master Plan interpretations may only be requested from the Planning Division. For information on the Zoning Hearing process, fees and submittal requirements or to speak to a Zoning Hearing Specialist about the appropriate request type for your proposal (such as a zone change, unusual use, special exception, etc.) please contact the Zoning Hearing Section (305-375-2640). Pre-filing appointments with a Zoning Hearing Specialist are available upon request.

Fee: The fee of **\$55.62** must accompany this request. Please bring or mail both to:
The Zoning Evaluation Section / Department of Planning and Zoning
111 NW 1st Street, 11th Floor
Miami, Florida 33128

Date: _____ Fee Assessment #: _____

Contact Person: _____

Telephone (work): _____ Home: _____

Cellular or Pager: _____ Fax: _____

E-mail Address: _____

Property Information: Folio #30- _____

Property Owner: _____

Address or location: _____

Legal Description: _____

Current Zoning: _____ Requested Zone _____

Current Use of the Property: _____

(Proposal for Consideration)(Reason for the Zoning Hearing): _____

Additional sheets attached? Yes ___ No ___ / Survey or site plan attached? Yes ___ No ___